



## ST. JOHN'S VISITATION PUBLIC SCHOOL

MUPPATHADAM, ALUVA, 683110

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### **RULES FOR PAYMENT OF FEES**

Twelve month tuition fees will be collected through Federal Bank in four instalments as indicated below:

Ist Instalment : 01 - 15 June (without fine June 15)

IInd Instalment : 10 - 30th Aug (without fine August 30th)

IIIrd Instalment : 10 - 30th October (without fine October 30th)

IVth Instalment : 10 - 30th January (without fine January 30th)

Bus Fee : Bus fee must be paid in two instalments. The first instalment should be paid on May 10th and the second should be on October 5th.

1. All installments should be remitted before 15th June , 30<sup>th</sup> August, October and January to avoid fine.
2. These dates will be strictly observed and if the payment is not made in time Rs 25 will be charged per month as fine after the due date.
3. If the fees are not paid for two months after the due date, the pupil's name will be struck of the rolls. Re-admission fee of Rs. 100/- will be charged along with the dues, if he/she is to be re-admitted to the school.
4. Once any fee remitted will not be refunded under any circumstances.
5. Parents are requested to preserve the receipts, issued to them and produce them in proof of payment of fee, if needed.
6. The cashier is the only school authority authorised to collect the payment of fees.