



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education

संबंधिता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws



Contact Us

Grant Letter for:-EX-02603-1718

No. CBSE/Aff/931198/EX-02603-1718/2019 Dated: 28/06/2019

The Principal,

St. Johns Visitation Public School,

Muppathadam, Paravoor, Aluva,

Ernakulam, Kerala- 683 110.

Subject: Extension of General Affiliation up to Secondary Level – reg.

Ref: Application No. EX-02603-1718

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below

| | |
|--|----------------------------------|
| Affiliation No. | 931198 |
| Affiliated for | Secondary School Examination |
| Category | Extension of General Affiliation |
| Period of Extension of General affiliation | 01.04.2017 to 31.03.2022 |

The facilities reported at the time of inspection:

| S. No. | Detail | Size |
|--------|--|-------------------------|
| 1 | Area of school campus reported by the IC | 1 Hec. 23 Are 02 Sq mtr |
| 2 | Area of play ground | 6070sq. mtrs |

The above sanction is subject to fulfilment of following conditions:-

- The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
- The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate-as per appendix III issued by District Education Officer (DEO) /equivalent officer.
- The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
- The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
- The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
- Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
- The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
- The number of sections in the school are restricted to **19** as per number of classrooms reported by the IC and shall not be increased without specific approval of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of affiliation bye laws.
- The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if

11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
18. **Special conditions to be complied within 60 days: -**
 - a) The school has submitted Formal Prior Recognition letter, whereas the school is required to submit recognition certificate for running class 1st to 8th at least issued by the Competent Authority of the State Govt.
 - b) The school is required to submit a latest copy of EPF Challan in favour of school's name. A documentary proof regarding implementation and regular deduction of EPF is required to be submitted by the school along with latest Pay Bill and Bank Challan.

Joint Secretary (Affiliation)